Subject: Fwd: Insurance Certificate Approved for San Pedro Property Owners Alliance From: Lorena Parker <lparker@sanpedrobid.com> Date: 08/16/2017 04:12 PM To: Gianine Rizzi <grizzi@sanpedrobid.com>

G,

Is this for the LA Fleet Week event insurance?

I thought that's what we were working on with the application.

Lorena Parker Executive Director San Pedro Property Owners' Alliance San Pedro Historic Waterfront Business Improvement District 390 W. 7th Street | San Pedro, CA 90731 T <u>310.832.2183</u> | F <u>310.832.0685</u> Lparker@sanpedrobid.com www.sanpedrobid.com

------ Forwarded message ------From: **Sandra Ciaramitaro** <<u>sandra.ciaramitaro@lacity.org</u>> Date: Wed, Aug 16, 2017 at 3:39 PM Subject: Re: Insurance Certificate Approved for San Pedro Property Owners Alliance To: Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> Cc: Lorena Parker <<u>lparker@sanpedrobid.com</u>>

Hi Gianine

I just received a notification from street services that the insurance approval number you forwarded for Fleet Week Welcome Party expired on 08/15/2017. Can you please clarify the Insurance Certificate Approval Number.

Thanks Sandra

On Tue, Aug 15, 2017 at 9:33 AM, Sandra Ciaramitaro <<u>sandra.ciaramitaro@lacity.org</u>> wrote:

Good Morning

I submitted the insurance certificate approval number We should be good to go

On Mon, Aug 14, 2017 at 2:11 PM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote: Thank you Rauhman. I appreciate that.

On Aug 14, 2017 2:06 PM, "Rauhman Lavergne" <<u>rauhman.lavergne@lacity.org</u>> wrote:

Good Afternoon Gianine,

I am glad to hear that the event went well. I just sent a follow up to our Risk Management Dept. to let them know that we are two weeks out from the event. I will let you know if they give me a time frame. Best Regards, **Rauhman Lavergne** Management Assistant Parking Facilities Division Los Angeles Department of Transportation 213.972.4906 Notice: The information contained in this message is proprietary information belonging to the City of Los Angeles and/or its Proprietary Departments and is intended only for the confidential use of the addressee. If you have received this message in error, are not the addressee, an agent of the addressee, or otherwise authorized to receive this information, please delete/destroy and notify the sender immediately. Any review, dissemination, distribution or copying of the information contained in this message is strictly prohibited. On Mon, Aug 14, 2017 at 1:49 PM, Gianine Rizzi <grizzi@sanpedrobid.com> wrote: Hi Rauhman, Thankd again for all your assistance for our event Sun. Everything went great! Any updates from Risk management for our Aug. 30th event. Getting worried we are 2 weeks out. Please advise. Thanks. Gianine On Aug 11, 2017 1:24 PM, "Rauhman Lavergne" <rauhman.lavergne@lacity.org> wrote: Good Afternoon. Attached is the fully executed permit for CICLIVIA this weekend. Please let me know if you have any questions. Best Regards, **Rauhman Lavergne** Management Assistant Parking Facilities Division Los Angeles Department of Transportation

<u>213.972.4906</u>

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On Thu, Aug 10, 2017 at 2:55 PM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote:

Gianine,

My pleasure.

Yes, we did. Just waiting for our Asset Management team to get back the insurance determination and anything else we need to proceed with the next event.

Best Regards,

Rauhman Lavergne

Management Assistant Parking Facilities Division

Los Angeles Department of Transportation 213.972.4906

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On Thu, Aug 10, 2017 at 2:45 PM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote:

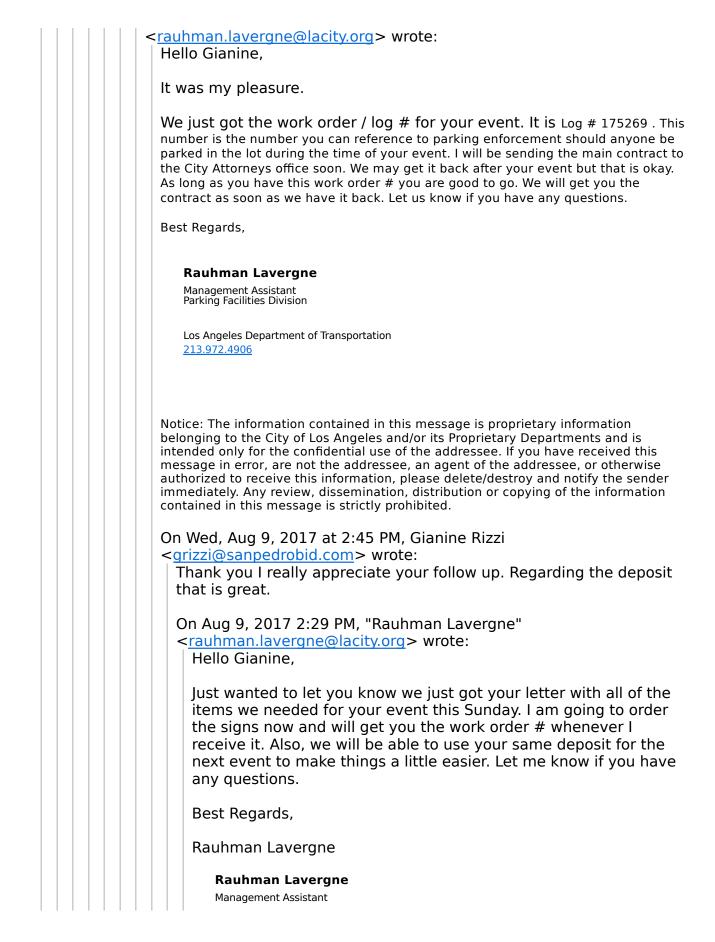
Thank you Raughman. We really appreciate all your support. Look forward to working with you on our next event.

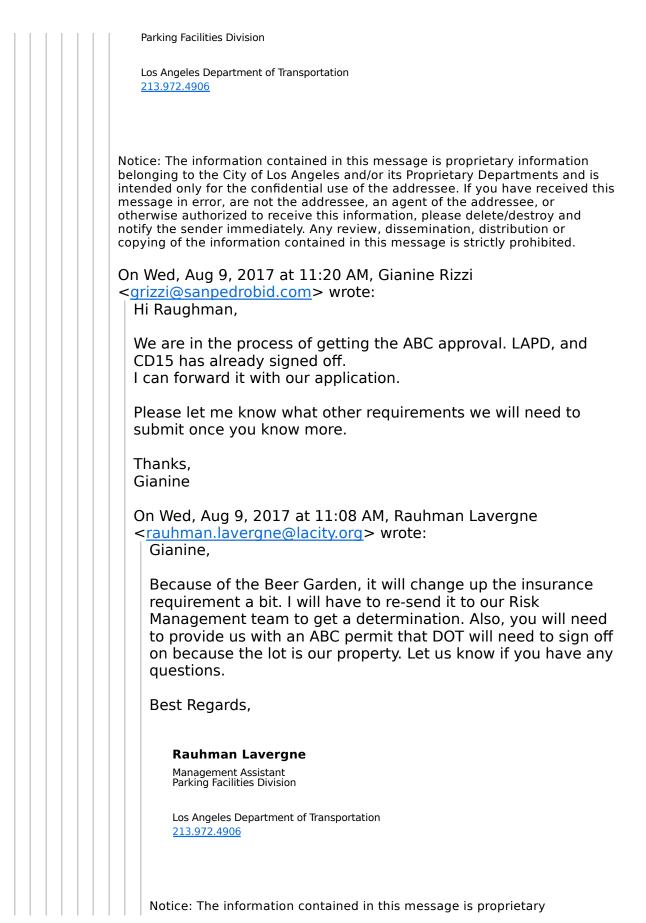
Did you see the approval from Council District 15?

Talk to you soon.

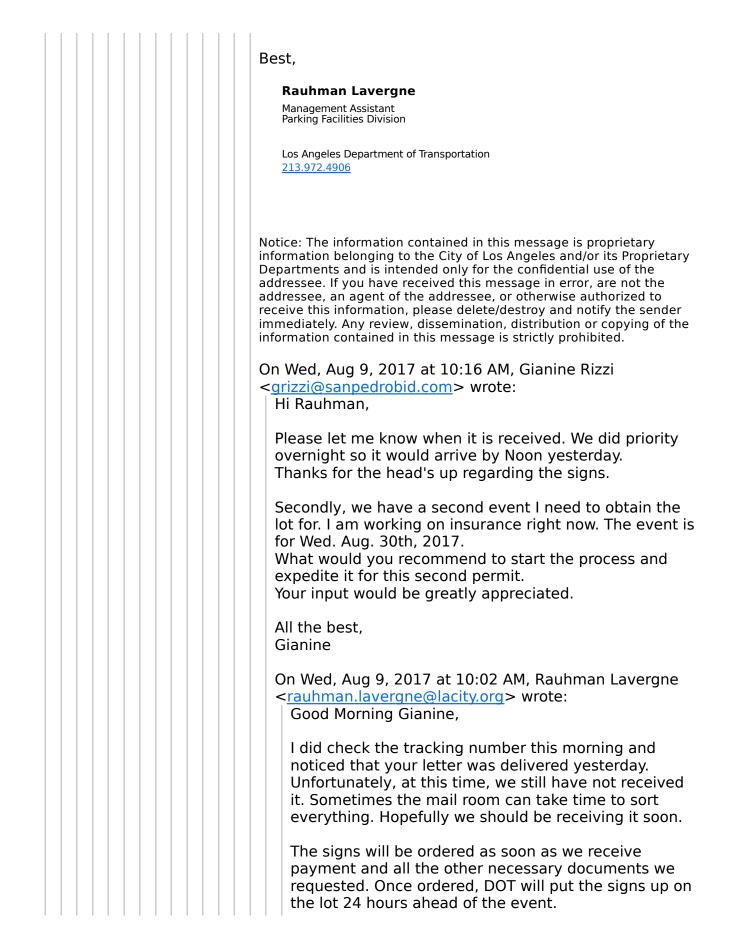
All the best, Gianine

On Thu, Aug 10, 2017 at 1:53 PM, Rauhman Lavergne





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On Wed, Aug 9, 2017 at 10:41 AM, Gianine Rizzi < <u>grizzi@sanpedrobid.com</u> > wrote: Raughman,
Thanks so much. Here is some details.
Event Name: LA FLEET WEEK WELCOME PARTY Event Date: Wed. Aug. 30th, 2017 Event Hours - 5:00 PM - 10:00 PM Set-Up Time including Street Closure beginning at:10:00 AM End Time including Street Closure reopening: 1:00 PM
Location Parking Lot 735- located at 398 W. 5th St. San Pedro, CA 90731 Between 5th and 6th St. on Mesa St.
Lot will be utilized for event seating (tables and chairs) Beer Garden
I have CC'd Sandra Ciaramitaro and Jacob Haik from the Council office on this email. They will be able to provide approval. They are co-sponsoring the event.
Please let me know what else I need to supply. I am working on insurance as we speak.
Thank you, Gianine Rizzi
On Wed, Aug 9, 2017 at 10:24 AM, Rauhman Lavergne < <u>rauhman.lavergne@lacity.org</u> > wrote: Gianine,
Will do. My pleasure.
We need to know exactly when you need the lot, including any set-up and break-down. We also need to know exactly what you will be using the lot for. Once we have that, we will have to check with the Council Office to see if they have any objections.



Let us know if you have any other questions.
Best,
Rauhman Lavergne
Management Assistant Parking Facilities Division
Los Angeles Department of Transportation 213.972.4906
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On Wed, Aug 9, 2017 at 9:55 AM, Gianine Rizzi < <u>grizzi@sanpedrobid.com</u> > wrote: Hi Rauhman,
Just confirming you have everything you need from us for our permit for this Sun. 8/13 for lot 735. Please let me know when to anticipate the signs? Do I install them, or does someone else.
Please advise.
Thank you, Gianine Rizzi
On Tue, Aug 8, 2017 at 10:51 AM, Rauhman Lavergne < <u>rauhman.lavergne@lacity.org</u> > wrote: Gianine,
No, that is fine. Just wanted to double check. I will let you know as soon as we receive it.
Thank you,
Rauhman Lavergne Management Assistant Parking Facilities Division

Los Angeles Department of Transportation 213.972.4906

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On Tue, Aug 8, 2017 at 10:50 AM, Gianine Rizzi <grizzi@sanpedrobid.com> wrote:

It is in the package with the payment and the contract. Do you need me to scan and email it to you?

On Tue, Aug 8, 2017 at 10:48 AM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote:

Gianine,

Great, thank you.

What is the status regarding the Workers Comp waiver?

Best,

Rauhman Lavergne

Management Assistant Parking Facilities Division

Los Angeles Department of Transportation 213.972.4906

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Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote: Good Morning,

We are coming up close on the date for your event on August 13, 2017. Just wanted to let you know that we will need the WC waiver, the fees, and the deposit by no later than Wednesday August 9th before 1 pm so that we can order your "No Parking" signs for the event. If these items are not in our possession by that time, we can't guarantee that the sign shop will have enough time to put the signs on the lot for your event. Please let us know if you have any questions.

Best Regards,

Rauhman Lavergne

Management Assistant Parking Facilities Division

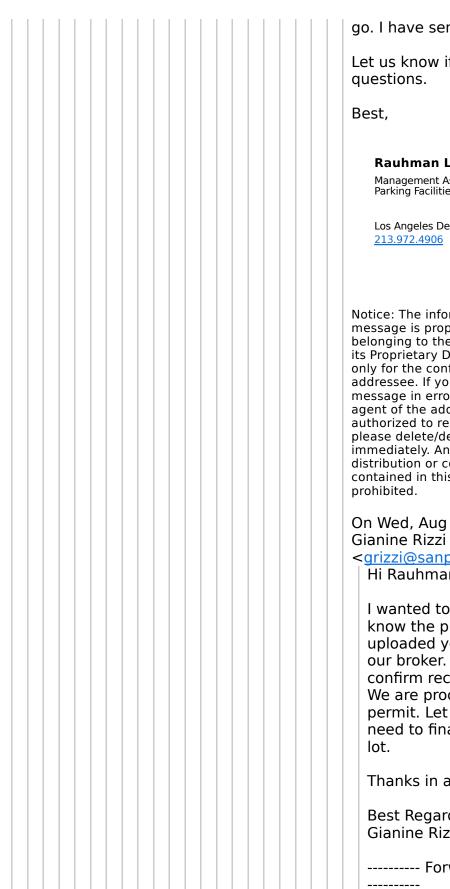
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On Wed, Aug 2, 2017 at 4:07 PM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote: Hi Gianine.

The insurance looks good.

We just need to have the signed contract, the workers comp waiver, and the fees and we will be good to



go. I have sent all of this to Lorena.

Let us know if you have any

Rauhman Lavergne

Management Assistant Parking Facilities Division

Los Angeles Department of Transportation

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On Wed, Aug 2, 2017 at 3:11 PM,

<grizzi@sanpedrobid.com> wrote: Hi Rauhman,

I wanted to follow up to let you know the proof of insurance was uploaded yesterday to track4LA by our broker. (See below) Please confirm receipt.

We are processing payment for our permit. Let us know what else you need to finalize the permit for the

Thanks in advance.

Best Regards, Gianine Rizzi

----- Forwarded message

From: "Lorena Parker" <lparker@sanpedrobid.com> Date: Aug 2, 2017 11:58 AM Subject: Fwd: Insurance Certificate Approved for San Pedro Property **Owners Alliance** To: "Gianine Rizzi" <grizzi@sanpedrobid.com> Cc: Lorena Parker Executive Director San Pedro Property Owners' Alliance San Pedro Historic Waterfront **Business Improvement District** 390 W. 7th Street | San Pedro, CA 90731 T 310.832.2183 | F 310.832.0685 Lparker@sanpedrobid.com www.sanpedrobid.com ----- Forwarded message _____ From: <cao.riskmgmt@lacity.org> Date: Wed, Aug 2, 2017 at 8:54 AM Subject: Insurance Certificate Approved for San Pedro Property **Owners Alliance** To: lparker@sanpedrobid.com Cc: rick.larue@nfp.com, heidi.fils@nfp.com, hfils@insurancewest.com Heidi Fils. The insurance submitted on behalf of your client is approved. It meets the minimum insurance requirements of Track4LA, The City of Los Angeles Insurance and Bond Internet Tracking System. San Pedro Property Owners Alliance Certificate Approval (CA) #122225

Certificate link : http://track4la.lacity.org:80/ DataServlet2010?action=7&is201 0=true&formid=122225& type=2010&emaillink=6122225

Please Note: Your client must comply with the insurance provisions of the contract, permit,

lease or other agreement they have with the City of Los Angeles, the requirements of which may be greater than the minimum requirements of Track4LA®. Your client's compliance is subject to audit and/or production of the insurance

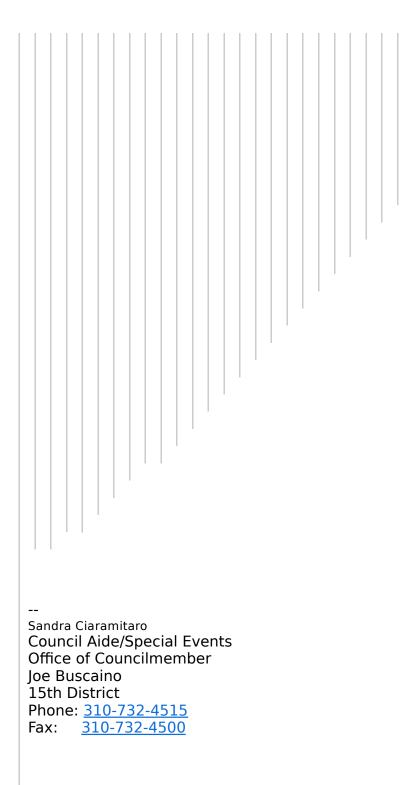
policies providing the required coverages.

Willful avoidance of financial responsibilities may subject the violator(s) to civil and criminal liabilities under the law, including but not limited to California False Claims Act, Government Code Section 12650 et seq.

Thank you for submitting your insurance and/or bond document.

The City of Los Angeles has implemented Track4LA®, The Self Service Insurance Compliance Network to better serve the business community. It provides 24 hours/7 days a week instant electronic insurance approvals on the industry ACORD 25 insurance certificate. Please take a moment to visit the new Track4LA® Home Page to learn more about the system.

Insurance brokers may register to use the system from the Home Page.



http://Track4LA.lacity.org

Please contact us at (213) 978-7475 with any questions regarding Track4LA®. If you are working with the Port of Los Angeles, please contact us at (310) 732-3758.

15 of 16

Sandra Ciaramitaro

Council Aide/Special Events Office of Councilmember

01/27/2018 04:59 PM

Joe Buscaino 15th District Phone: <u>310-732-4515</u> Fax: <u>310-732-4500</u>